FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00052331-A **Type of Permit:** FILMING **Release Date:** 05/15/2012

Production Company	TRACK DOWN PRODUCTIONS
Insured Company Name	TRACK DOWN PRODUCTIONS
Contact Phone No. 1	323-340-4250
Contact Phone No. 2	
Fax	323-340-4242
Address	3030 ANDRITA STREET LOS ANGELES, California 90065
Production Title	HOLLYWOOD HEIGHTS
Type of Production	TV Drama

Producer	Jeanne Haney
Director	Owen Renfroe
1st AD	Jean Kaye
Production Manager	Jeanne Haney
FilmL.A. Coordinator	Erica Wade
Location Manager	Curtis Wilmot
Primary Phone	Mobile - 310.503.2687
Secondary Phone	
Location Assistant	n/a n/a
Primary Phone	Office - 323-340-4250
Secondary Phone	

Fees

Notification Charge	$155.00
LA CITY DEPT OF REC AND PARKS - FILM USE FEE	$450.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$456.00
FILMLA FILM PERMIT RIDER FEE	$100.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$152.00

Total Permit Fee $1,313.00

Number of Locations 2

NOT A PERMIT

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00052331-A	**Location Manager**	Curtis Wilmot
Production Company	TRACK DOWN PRODUCTIONS	Primary Phone	Mobile - 310.503.2687
Insured Company	TRACK DOWN PRODUCTIONS	Secondary Phone	
Production Title	HOLLYWOOD HEIGHTS		

Location Address 2900 N VERMONT AV., Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 5/16/2012 - 5/16/2012 08:00 - 20:00 1 day

Open or Closed to the Public Open

Generic Conditions
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document Hollywood Heights.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	2
Cast/Crew vehicles	15
Cube Trucks	2
Motor Homes	1
Stakebed Trucks	2
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	20
Spot Check	1

Filming Activities Camera in car; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; IPC on trails; Exterior dialogue of Cafe;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 564 **Grid:** A4

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Clarisse Ribeiro
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note NO GENERATOR

Coordinator Note Griffith Park-

Fern Dell Section 9 (parking) 8am-8pm

Fern Dell (filming) 8am-12pm

Trails Cafe (filming) 8am-12pm

Park Center (filming) 12pm-3pm

Mgr Lot 3 (catering) 12pm-3pm

NOT A PERMIT

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	F00052331-A	**Location Manager**	Curtis Wilmot
Production Company	TRACK DOWN PRODUCTIONS	Primary Phone	Mobile - 310.503.2687
Insured Company	TRACK DOWN PRODUCTIONS	Secondary Phone	
Production Title	HOLLYWOOD HEIGHTS		

Mt. Hollywood Observatory side (filming) 3pm-8pm

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Location 2 of 2

Permit Number	F00052331-A	**Location Manager**	Curtis Wilmot
Production Company	TRACK DOWN PRODUCTIONS	Primary Phone	Mobile - 310.503.2687
Insured Company	TRACK DOWN PRODUCTIONS	Secondary Phone	
Production Title	HOLLYWOOD HEIGHTS		

Location Address 4422 Gentry Ave, Studio City, CA, 91607

Location Type Private Residence

Film Dates 5/16/2012 - 5/16/2012 18:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
5 or 10 ton trucks	2
Cast/Crew vehicles	15
Cube Trucks	2
Motor Homes	1
Stakebed Trucks	2
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	20

Filming Activities Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 562 **Grid:** G4

Approvals LOS ANGELES POLICE DEPARTMENT Mark Buck

Parking

Base Camp	Crew Parking	
Location Type : Filming Location	Location Type : Other Location	Griffith Park @ Griffith Park Dr. & Crystal Springs Dr., Los Angeles, CA, 90027

NOT A PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- OK to park production vehicles at Fern Dell Section 9 parking lot.
- OK for crew cars to come and go as they please.
- Large trucks MAY NOT enter/exit thru residential streets from 10pm-7am (Vermont, Hillhurst, Commonwealth, Fern Dell).
- If the company needs to enter or exit the park prior to 7am or after 10pm must use Mt. Hollywood via Travel Town side.
- MAY NOT access roads thru Commonwealth Ave. MUST use Vermont Ave. Fern Dell or Hillhurst Ave. NO EXCEPTIONS.
- Company must ensure that security guards do not block access into parking lots at any time.
- OK to film at the Trails Café.
- Co. must abide by all rules and guidelines given by Trails Café staff.
- OK to film on trails across from Trails Café.
- Co. may not block access to or trail at any time.
- No vehicles allowed on trail at any time.
- May not film in the Dells.
- OK to film at Park Center.
- OK to cater and park production vehicles in Merry Go Round Lot 3.
- May not block any entrance or exit roads leading to any of the parking lots.
- May not block fire hydrant or park in handicap spaces at any time, no exceptions.
- May not restrict access to the Merry Go Round, Shane's Inspiration, or Park Center.
- Must allow patrons full access to the Merry Go Round and Shane's Inspiration at all times.
- Co. may not use Merry Go Round Lots 1 or 2.
- OK to film on the Observatory side of Mt. Hollywood Drive.
- No driving shots without LAPD present.
- OK to park production vehicles along one side of Mt. Hollywood Drive only.
- OK to have up to 2 minutes of ITC/IPC while cameras are rolling only.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.

NOT A PERMIT

- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Vehicles and/or heavy equipment are not allowed on grassy areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F- 52331-A
TRACK DOWN PRODUCTIONS - HOLLYWOOD HEIGHTS
(FERN DELL, PARK CENTER, MT. HOLLYWOOD DRIVE)

NOT A PERMIT